



MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

Grade 'A++' Accredited by NAAC

Sector-01, Kamothe, Navi Mumbai - 410 209

Tel 022-27432471, 022-27432994, Fax 022 - 27431094

E-mail : registrar@mgmuhs.com ; Website : www.mgmuhs.com

No.MGM/01/AC-21/2022/ 964

August 20, 2022

Cancellation Policy for BPT/ B.Sc. Nursing/BPO Programmes for Academic Year 2022-23

Point of time when request of cancellation of admission is received	Percentage of refund of tuition fees
01/09/2022 to 10/09/2022	100% refund of tuition fees*
11/09/2022 to 30/09/2022	50% refund of tuition fees*
01/10/2022 & Onwards	1. No refund 2. Full fees of the entire duration of the course will be liable to be paid by the student.

* an amount not more than 5% of the 1st year tuition fees, subject to a maximum of Rs. 5000/- as processing charges from the refundable amount will be deducted

Kindly note the following points:-

- Fee once paid is not transferable under any circumstances.
- For the cancellation of admission, a candidate has to submit an application of cancellation duly signed by him/her and counter signed by his/her parent/guardian at respective Institute on a plain paper.
- The candidate has to enclose the original final admission letter, fee receipt and cancelled cheque along with the written application. (state the relation of the 'cheque holder' with student).
- At the time of admission, full fee of 1st year has to be paid. If for any valid and authentic reason, part payment of fees (Installment OR Fee concession) is agreed upon, than such student will not be allowed to cancel admission under any circumstances. Further such candidates will have to pay the balance fee of 1st year within three months of start of academic term. Otherwise their provisional admission will be automatically cancelled. It is to be noted that consequences due to part payment in terms of other University requirements will be solely student responsibility.

Registrar

Dr. Rajesh B. Goel

Registrar

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